

MINUTES
REGULAR WORKSESSION
CITY COUNCIL OF THE CITY OF YUMA, ARIZONA
YUMA CITY HALL
ONE CITY PLAZA, YUMA, ARIZONA
February 6th, 2018
6:00 p.m.

CALL TO ORDER

Mayor Nicholls called the Regular City Council Worksession to order at 6:02 p.m.

Councilmembers Present: Shelton, Watts, Knight, McClendon, Thomas, Miller and Mayor Nicholls
Councilmembers Absent: none
Staffmembers Present: City Administrator, Gregory K. Wilkinson
Fire Chief, Steve Irr
Police Sergeant, Eric Egan
Director of Engineering, Jeff Kramer
Purchasing and Contracts Manager, Robin Wilson
Director of Utilities, Jay Simonton
Public Works Superintendent, Michael Flowers
Various department heads or their representatives
City Attorney, Richard Files
City Clerk, Lynda Bushong

I. AMBULANCE PROJECT

Chief Irr explained that two of Yuma Fire Departments ambulances were up for replacement and could potentially cost over \$210,000 per unit. However, after Floyd Friar, Fire Equipment Fleet Administrator, started talking with some of Yuma's local vendors about assisting in repairing the existing ambulances, they were able to recondition and repair the two ambulances for \$140,000. per unit. **Irr** stated there was no sacrifice of quality or service to the repaired ambulances, and noted the life expectancy is approximately nine years. **Irr** awarded Friar with a Chief's coin and thanked the following vendors, including an array of employees, for their assistance: Alexander Ford, Toms Paint and Body and Sign Masters.

Mayor exclaimed that \$70,000 is a huge saving to the City and thanked Chief Irr for his leadership and hard work.

II. FALLEN OFFICER MONUMENT

Sergeant **Eric Egan**, speaking as the President of the Fraternal Order of Police (FOP) Yuma Lodge #24, stated the FOP Yuma Lodge #24 was established in 1961. In 1962 President Kennedy signed a bill into law declaring May 15th as National Peace Officer Memorial Day. The FOP Yuma Lodge #24 have held a Fallen Officer Memorial Service on May 15th for approximately 45 years. In 2012, the FOP Yuma Lodge #24 successfully raised enough money and purchased a granite memorial and inscribed the names of the Fallen Officers within the Yuma community. However, the monument is no longer big enough to properly honor the now 36 officers that have given their lives to this community

and the FOP, with the assistance of Ron Contreras from Penn Sign, have designed a new monument that is proposed to be placed at the Pacific Avenue Athletic Complex (PAAC). **Egan** stated the memorial would be approximately 44 feet wide and 11 feet tall and he discussed cost options of using different materials. He also involved Debbie Wendt, Director of Parks & Recreation and they have decided on a location within the PAAC, which were displayed on the overhead monitors. **Egan** explained the next task will be to hold fundraising events and solicit donations to assist in the costs associated with the new memorial.

Discussion:

Mayor Nicholls asked about the existing monument and if it will be removed or left in place. **Egan** explained that it has not been determined as of yet, but he believes they will remove the stone and possibly place another monument in its place to honor the K9 officers.

Shelton commended the FOP for locating the monument at the PAAC, an area where individuals will enjoy seeing it when they come to watch other events.

III. MARICOPA ASSOCIATION OF GOVERNMENTS UNIFORM STANDARD SPECIFICATIONS AND DETAILS FOR PUBLIC WORKS CONSTRUCTION WITH SUPPLEMENTS

Kramer explained that the Engineering Department is responsible for the development, implementation, and enforcement of construction standards for all projects built in the City. **Kramer** noted the most recent standard drawings were adopted in 2009 and are currently under review. However, the standard specifications have been an administrative action and have never been codified to date. The department did some research to determine what specification are being used in the industry that we could possibly amend and adopt as our own. It was found that the Maricopa Association of Government (MAG) Standard Specifications have been used for an extended period of time throughout Arizona and are reviewed annually by a large committee in Maricopa County. Based on this information the City decided to adopt the MAG.

There were almost 50 meetings held to review the MAG Standard Specifications with internal and external stakeholders. The [design and construction] industry was notified that the MAG Standard Specifications would go into effect May 15, 2016, and the City has been using them ever since that date. They are used for City projects, capital projects as well as development for both commercial offsite improvements and residential subdivision.

In order to standardize the way we treat our construction standards the City determined it is best to adopt these specifications into our Code in the same location that the standard drawings were adopted into Code, including the Yuma standard drawing and the MAG Standard Specifications as well as the City of Yuma supplement to the standard specifications.

Discussion:

Knight asked for confirmation that the City was presently using these standards. **Kramer** responded that is correct; he reiterated they have been fully implemented since May 15, 2016.

IV. REGULAR CITY COUNCIL MEETING AGENDA OF FEBRUARY 7, 2018

Motion Consent Agenda Item B.6 – Bid Award: Paint and Paint Supplies (Award to the lowest responsive and responsible bidders for paint and paint supplies, as needed, a one-year contract with an estimated expenditure of \$40,000.00 to: LG Paint Store, Yuma, Arizona; Plaza Paint, Yuma, Arizona; and PPG Industries, Peoria, Arizona) (City Wide)

Knight questioned why Sherwin Williams Paint Company was non-responsive as their bids were very low. **Wilson** answered they failed to comply with paperwork requirements in the bid. **Thomas** asked if companies had sufficient time to provide the necessary paperwork to the City. **Wilson** confirmed it was.

Motion Consent Agenda Item B.13 – Ratification of Job Order Authorization: Emergency Repairs to Manhole #1345 (Ratify a job order issued to DPE Construction, Inc. in an amount not to exceed \$137,376.00 for emergency repairs to a manhole) (Engineering)

Miller recused himself from item B.13 due to his company performing the work, and left the dais.

Shelton asked if the emergency repairs are due to an age or maintenance issue, possibly vandalism. **Kramer** and **Simonton** explained that this manhole collapsed right after a rainstorm due to pressure and acid eating into the retaining wall that was located right next to the manhole. **Simonton** informed City Council this manhole has already been repaired and is back in service.

Miller returned to the dais.

Motion Consent Agenda Item B.7 – Contract: Landscape Services-Consulting and Construction (Authorize City Administrator to negotiate and execute a one year Job Order Contract for landscape construction and consulting services for the following Contractors: APV Curbing Landscape & Masonry, Yuma, Arizona; Arbor Tech Tree & Landscape Services, Yuma, Arizona; JSA Company, Yuma, Arizona) (Public Works)

Motion Consent Agenda Item B.8 – Contract: Landscape Services-Maintenance (Authorize City Administrator to execute a one-year contract for landscape maintenance with the following contractors: Arbor Tech Tree & Landscape Services, Yuma, Arizona; JSA Company, Yuma, Arizona; West Coast Arborists Inc., Anaheim, California) (Public Works)

Regarding items B.7 and B.8, **Knight** asked why staff is requesting to sub out the xeriscape retention basins to the private sector if we have done them in the past. **Flowers** responded the City is looking at the cost savings for water and maintenance in the basins areas, as well as cost savings for the personnel it takes to support these areas. **Flowers** explained establishing a contract is the goal because there are additional basins proposed throughout the community, which will require more employees to maintain. **Knight** clarified that to perform these services in-house, we would need to increase our personnel. **Flowers** confirmed **Knight** was correct and further explained that it is the City's intent that Improvement Districts be established to pay the associated landscaping costs within the subdivisions.

Thomas asked what the enforcement mechanism would be to ensure the landscape maintenance is being well maintained on a consistent basis. **Flowers** explained there are levels of service and scheduled plans. Once the contractor completes an area, there is a form in place to inspect the property and make sure the stated work has been completed according to the contract.

V. ADJOURNMENT/EXECUTIVE SESSION

Motion (Thomas /Knight): To adjourn the meeting into Executive Session. Voice Vote: **approved 7-0**. The meeting adjourned at 6: 47 p.m.

Lynda L. Bushong, City Clerk

APPROVED:

Douglas J. Nicholls, Mayor