



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

February 7, 2018

DEPARTMENT:

Engineering

DIVISION:

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Public Record Declaration: Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction with City of Yuma Supplement to MAG Uniform Standard Specifications for Public Works Construction

SUMMARY RECOMMENDATION:

Declare certain documents entitled "Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction" and "City of Yuma Supplement to MAG Uniform Standard Specifications for Public Works Construction" public records and order filing of those public records in the office of the City Clerk. (Engineering) (Jeff Kramer)

REPORT:

The purpose of this motion is to declare as public records the documents known as the *Maricopa Association of Governments Uniform Standard Specifications for Public Works Construction* (MAG Specifications), and the *City of Yuma Supplement to MAG Uniform Standard Specifications for Public Works Construction* (Yuma Supplement). The MAG Specifications and Yuma Supplement are for construction projects on City-owned property, public rights-of-way, or easements dedicated to the City of Yuma. The MAG Specifications are widely used by municipalities in the State of Arizona and the MAG Specifications are well known to firms constructing public improvements throughout the State of Arizona. The Yuma Supplement applies to local City of Yuma construction.

From June 2014 to March 2016, City of Yuma staff conducted public outreach and education and sought comment on the MAG Specifications and the Yuma Supplement and made both documents available through the City of Yuma website. Since that time, design and construction firms began using the MAG Specifications and the Yuma Supplement for constructing public improvements for the City.

The MAG Specifications publication is detailed and provides the basis for the construction standards and specifications for construction of public works. The MAG Specifications not only includes the required standards, but also includes descriptions of definitions, techniques, and materials requirements as well as technical drawings showing standard construction features. The publication is more than 400 pages.

Pursuant to Arizona Revised Statutes (A.R.S.) § 9-802, the City is authorized to adopt such documents by reference, using a two-step process. The first step is to declare the proposed document a public record and notify the public of where it can review a copy. Copies of the MAG Specifications with the Yuma Supplement have long been available to the public through the City of Yuma's website. Links

will remain available there, but in accordance with Mayor and City Council's approval of this Motion, three (3) copies will be placed on file with the Yuma City Clerk. The second step is, by ordinance, to adopt the newly declared public records by reference. It is the intention of City Staff to present an introduction of an ordinance to adopt the MAG Specifications with the Yuma Supplement as the construction standards for public improvements for the City of Yuma. The proposed ordinance will be introduced at the February 7, 2018 regular City Council meeting.

Approving this motion declares the MAG Specifications and Yuma Supplement as public records and directs three (3) copies to be placed on file with the City Clerk. Digital access to the MAG Specifications and Yuma Supplement will remain available through the City of Yuma website.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. MAG Specifications, three (3) copies (also currently available online) 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? ☐ Department ☐ City Clerk's Office ☐ Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		1/30/2018	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		1/29/2018	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Jeffrey Kramer		1/22/2018		
WRITTEN/SUBMITTED BY:		DATE:		