



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

August 16, 2017

DEPARTMENT:

Community Development

DIVISION:

Community Planning

- ☐ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☒ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Zoning Code Text Amendment: Planning and Zoning Commissioner Meeting Participation

SUMMARY RECOMMENDATION:

Amend Title 15, Chapter 154, Section 02.01 to add rules and regulations allowing the voice or video appearance by a Planning and Zoning Commissioner. (Community Development/Community Planning) (Laurie Lineberry)

REPORT:

This proposed text amendment is to allow members of the Planning and Zoning Commission the opportunity to participate by phone or video during regularly scheduled meetings. The amendment will also provide rules and regulations for the implementation of phone or video appearance(s).

Since 2016, five Planning and Zoning Commission Meetings were required to be continued due to a lack of quorum. This often results in a delay in proposed projects which may create unforeseen issues for the property and/or business owner. It is intended that with the adoption of this amendment, the number of continuances will drastically decrease.

On July 10, 2017 the Planning and Zoning Commission voted to recommend APPROVAL (5-0, with Hamersley absent) of the request by the City of Yuma for a Zoning Code Text Amendment to amend Title 15, Chapter 154, Section 02.01 to add rules and regulations regarding the voice or video appearance by a Planning and Zoning Commissioner.

PUBLIC COMMENTS - EXCERPT FROM PLANNING AND ZONING COMMISSION MEETING MINUTES:**QUESTIONS FOR STAFF**

“Tyrone Jones – Planning and Zoning Commissioner asked if the Commission would be able to attend via telephone or video appearance at regularly scheduled meetings.

“Alyssa Linville – Principal Planner said regularly scheduled meetings held at the City Hall Council Chambers.

APPLICANT / APPLICANT'S REPRESENTATIVE

None

PUBLIC COMMENT

None

MOTION

“Motion by Fred Dammeyer – Planning and Zoning Commissioner, second by Alan Pruitt – Planning and Zoning Commissioner, to APPROVE Case Number ZONE-17923-2017.

“Motion carried unanimously (5-0) with Kim Hamersley – Planning and Zoning Commissioner absent.’

Planning Commission Staff Report - Attached

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		7/24/2017	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/24/2017	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Laurie Lineberry		7/12/2017		
WRITTEN/SUBMITTED BY:		DATE:		
Alyssa Linville		7/12/2017		