



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

April 1, 2020

DEPARTMENT:

Parks & Recreation

DIVISION:

Parks Maintenance

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Grant Award Acceptance: 2020 Arizona Department of Forestry and Fire Management Hazardous Vegetation Removal Program

SUMMARY RECOMMENDATION:

Authorize the City Administrator to accept a grant award of \$176,850 and to enter into two contracts with the Arizona Department of Forestry and Fire Management. One contract specifies the grant's contractual requirements; the other contract is with the organization's Trails Crew for the performance of the grant's programmatic activities. (Parks and Recreation) (Debbie Wendt)

REPORT:

In May of 2019, the City of Yuma, through the Parks and Recreation Department, applied for grant funds from the Arizona Department of Forestry and Fire Management. The objective of the grant funds is to assist communities in reducing and mitigating the risk, hazards and damages of wildfire. In August 2019, the City was earmarked for up to \$200,000 in funding with the final negotiated award amount being \$176,850 in funds from State Forestry. The grant requires the City to provide a cost-share match of \$22,102.00, which the City will provide through in-kind contributions such as salaries and fringe benefits of grant project staff.

The grant funds will be paid on a reimbursement basis, requiring the City to expend the funds and then request reimbursement. Payment is normally made within 90 days following the City's submission for reimbursement and required documentation. The grant agreement must be executed prior to the start of any grant activities and all grant activities must be completed by March 31, 2021.

These grant funds will be used for costs associated with reducing, removing, and eliminating wildland fire hazardous fuels (i.e. downed and dead trees, piles of leafy debris and green waste, overgrown connecting tree canopies, and fuel ladders touching the ground) across 46 acres in the Millennial and Gowan Groves in the West Wetlands Park of the Riverfront Regional Park. Funds will also be used for firewising (reducing woodland fuel hazards to stop or prevent the spread of wildfire) in wildland urban interface (WUI) areas (spaces that are in close proximity to properties where humans live, work, and play and/or are of financial value).

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$250,000.00
	STATE FUNDS:	\$176,850.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: 2% 0064-Parks9	
	TOTAL:	\$176,850.00		
	<p>FISCAL IMPACT STATEMENT:</p> <p>The match amount of \$22,102 will be derived solely from budgeted salaries and fringe benefits. The City must pay a sub-recipient/contractor to perform the work and then recover its expenses from the grant funder of the project. Maintenance costs in the first three years will be less than \$5,000 annually for labor, materials, and supplies.</p> <p>This project is entered into the CIP for the 2020-2021 FY budget.</p>			
ADDITIONAL INFORMATION	<p>SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 5. 			
	<p>IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?</p> <p><input type="radio"/> Department</p> <p><input checked="" type="radio"/> City Clerk's Office</p> <p><input type="checkbox"/> Document to be recorded</p> <p><input type="checkbox"/> Document to be codified</p>			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		3/25/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		3/24/2020	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Debbie Wendt		3/17/2020	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Tewana Cervantes		3/13/2020	