



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: May 17, 2017

DEPARTMENT: Finance

DIVISION: Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Request for Qualifications: Job Order Contract - Municipal Utility and Roadway Infrastructure Refurbishment and Replacement

SUMMARY RECOMMENDATION:

Authorize the City Administrator to execute a one-year contract with the option to renew for four additional one-year periods, one period at a time, depending on the appropriation of funds and satisfactory performance, with the following contractors:

DPE Construction, Inc.	Yuma, Arizona
Cemex Construction Materials South, LLC	Yuma, Arizona
Nicklaus Engineering, Inc.	Yuma, Arizona

(Utilities/Engineering - RFQ #2017-20000068) (Jay Simonton)

REPORT:

A Job Order Contract (JOC) is similar to the delivery order contracts the City is using for consultant services of relatively smaller, isolated projects. It is a competitively bid indefinite-quantity contract that will permit the City to process many similar roadway, utility and related projects quickly and cost-effectively. This contract will permit the City to quickly engage the contractor for capital and maintenance projects of up to \$2,000,000 based on defined scopes of work and fixed unit prices. All projects utilizing this process that exceed \$100,000 will be presented to Council for approval.

The Utilities Department occasionally experiences water, sewer, and lift station infrastructure and mechanical failures. Currently, these require engineering services and bid options as stand-alone CIP's or are attached to CIP's actively in process. This extends the length of time taken to make critical repairs.

This JOC will save the City significant funds in several ways: the ability to use abbreviated plans and specifications, elimination of the need to bid every small project, and lower overall contract costs. In addition to the cost savings, the City will have the ability to engage the contractor in a matter of weeks from the determination of need, instead of several months as is currently the case.

Five proposals were received, however, one of the vendors did not meet the minimum scoring qualifications and one vendor did not submit all required documents.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various CIP Accounts to be used	
		\$0.00		
		\$0.00		
TOTAL:	\$0.00			
FISCAL IMPACT STATEMENT: The funding for each given project will come from the associated CIP or operating account.				
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:			DATE:
	Gregory K. Wilkinson			5/10/2017
	REVIEWED BY CITY ATTORNEY:			DATE:
	Richard W. Files			5/9/2017
	RECOMMENDED BY (DEPT/DIV HEAD):			DATE:
Pat Wicks			5/1/2017	
WRITTEN/SUBMITTED BY:			DATE:	
Mary E. Roman			5/1/2017	