



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

June 2, 2021

DEPARTMENT:

Police

DIVISION

Patrol - Animal Control
Services

STRATEGIC OUTCOMES

- ☐ Safe & Prosperous
- ☐ Active & Appealing
- ☒ Respected & Responsible
- ☐ Connected & Engaged
- ☐ Unique & Creative

ACTION

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Agreement: Humane Society of Yuma

SUMMARY RECOMMENDATION:

Authorize the City Administrator to execute a one-year agreement with the Humane Society of Yuma (HSOY) to provide animal services to residents of the City of Yuma. (Police/Admin)(Susan Smith)

STRATEGIC OUTCOME:

The contracted services help to keep Yuma safe and responsible in accordance with City Council's strategic outcome of Respected and Responsible.

REPORT:

The City, through the Yuma Police Department (YPD), has provided animal control services since January 2012. The City has contracted with HSOY since October 2015 for kenneling, licensing, and other sheltering services.

Under the contract, HSOY will provide both kenneling and licensing services. Services include, but are not limited to, impounding, sheltering, and boarding animals, care of injured or sick animals, euthanasia, and disposal of animals, which perish due to injury or illness. HSOY is required to ensure at least five kennels are available for YPD's Animal Control Unit to drop off captured dogs. HSOY will also accept animals captured within the City limits and brought to the shelter by citizens or Animal Control.

HSOY will coordinate and perform all licensing services, including managing the daily operations of licensing animals, to the reasonable satisfaction of the City. The public will be able to apply for and receive a pet license via mail, the internet, on-site, and at locations within specific City facilities. HSOY is required to provide the City with a report detailing HSOY's licensing services monthly.

The City will pay HSOY an annual service fee of \$270,000.00, \$22,500.00 in monthly installments. The City will also pay HSOY a licensing fee of \$6.00 per license issued by HSOY. Additionally the City will pay HSOY \$2.00 per license issued by city staff.

The initial term of contract begins on the date the contract is executed and ends on June 30, 2022.

License cost for City residents

| | |
|----------------------------|------------------------------|
| One Year Altered \$15.00 | One Year Unaltered \$30.00 |
| Two Year Altered \$26.00 | Two Year Unaltered \$55.00 |
| Three Year Altered \$37.00 | Three Year Unaltered \$75.00 |

| | | | | |
|---------------------|--|----------------------------|--|--------------|
| FISCAL REQUIREMENTS | CITY FUNDS: | \$270,000.00 | BUDGETED: | \$270,000.00 |
| | STATE FUNDS: | \$0.00 | AVAILABLE TO TRANSFER: | \$0.00 |
| | FEDERAL FUNDS: | \$0.00 | IN CONTINGENCY: | \$0.00 |
| | OTHER SOURCES: | \$0.00 \$0.00 \$0.00 | FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT/FUND/CIP: | |
| | TOTAL: | \$270,000.00 | | |
| | FISCAL IMPACT STATEMENT: FY 2022 IMPACT: \$270,000.00 | | | |

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|------------------------|--|--|--|--|
| ADDITIONAL INFORMATION | SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: | | | |
| | 1. 2. 3. 4. 5. | | | |
| ADDITIONAL INFORMATION | IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? | | | |
| | <input type="checkbox"/> Department <input checked="" type="checkbox"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified | | | |

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| SIGNATURES | CITY ADMINISTRATOR: | DATE: |
| | Philip A. Rodriguez | 5/26/2021 |
| | REVIEWED BY CITY ATTORNEY: | DATE: |
| | Richard W. Files | 5/25/2021 |
| | RECOMMENDED BY (DEPT/DIV HEAD): | DATE: |
| | Susan M. Smith | 5/17/2021 |
| SIGNATURES | WRITTEN/SUBMITTED BY: | DATE: |
| | Robert J. Wright | 5/17/2021 |