



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

July 17, 2019

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Vehicles - Leasing Services

SUMMARY RECOMMENDATION:

Authorize the City Administrator to lease 27 vehicles with the qualified vendor for an estimated amount of \$10,713.04 monthly and a total amount of \$128,556.48 annually for four years to:

Enterprise Fleet Management Chandler, Arizona

(Bid #2019-20000016) (Robin R. Wilson / Lisa Marlin)

REPORT:

City staff identified 27 vehicles, originally slotted to be purchased, that City staff recommends leasing beginning this fiscal year. The attached spreadsheet shows the breakdown of the vehicles, departments and the monthly cost for each vehicle.

On January 16, 2019, City Council approved the qualified vendors for the leasing program. City staff obtained quotes from the qualified vendors for 27 fleet vehicles. The vehicle types vary from ½-ton pickups, four-wheel drives, a van and four-door sedans.

The budgeted amount indicated includes the additional cost of license, registration fees, decals, outfitting some of the units with light-bars, safety lighting, accessories and communication equipment.

FISCAL REQUIREMENTS	CITY FUNDS:	\$128,556.48	BUDGETED:	\$162,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: General Fund, City Road Tax, 2% Wastewater & Public Safety Tax	
		\$0.00		
		\$0.00		
TOTAL:	\$128,556.48			
FISCAL IMPACT STATEMENT: Funding is available in the FY2019-2020 budget.				
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.			
ADDITIONAL INFORMATION	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?			
	<input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	John D. Simonton		7/15/2019	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/9/2019	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Lisa Marlin		7/8/2019		
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Mary E. Roman / Robin R. Wilson		7/1/2019	