



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

October 2, 2019

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Hazardous Waste Transport and Disposal

SUMMARY RECOMMENDATION:

Award to the lowest responsive/responsible bidder, a one-year contract for Hazardous Waste Transport and Disposal, with the option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance, at an estimated annual expenditure of \$77,000.00 to:

Actenviro Laveen, Arizona

(Bid #2019-20000163) (Public Works-Joel Olea/Robin R. Wilson)

REPORT:

This contract is to secure safe, expeditious, and cost-effective processing, packaging, removal, and disposal of hazardous wastes that are generated by or under the control of the City. The City generates hazardous waste via two sources. The Household Hazardous Waste Operation, which generates approximately 12,000 lbs. of regulated waste each year, and the day-to-day City operations that generate approximately 14,710 lbs. of regulated waste annually.

The City currently holds four Household Hazardous Waste (HHW) events per year, which are held in the months of January, April, July and October. The HHW events are currently held at 1440 W. Desert Hills Dr. Yuma, AZ 85365.

FISCAL REQUIREMENTS	CITY FUNDS:	\$77,000.00	BUDGETED:	\$77,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Split between Public Works & HR	
	TOTAL:	\$77,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	John D. Simonton		9/24/2019	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		9/23/2019	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Lisa Marlin		9/16/2019		
WRITTEN/SUBMITTED BY:		DATE:		
Jimmy Sanchez/Robin R. Wilson		9/16/2019		