



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

January 15, 2020

DEPARTMENT:

Engineering

DIVISION:

- ☐ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☒ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Declare Surplus and Authorize Sale of Real Property

SUMMARY RECOMMENDATION:

Authorize the sale of approximately 758 square feet of City-owned property generally located at 1916 S. Ridgeview Drive. (Engineering) (Jeff Kramer)

REPORT:

During a construction project in mid-2015, City staff realized that the north side of a lot located at 1916 South Ridgeview Drive encroached onto City property used for a retention basin by approximately 758 square feet. The City issued a certificate of occupancy for the home at this location in 1979.

A location map with the property lines displayed over an aerial photograph is attached for reference. From the location map, it appears that at the time of design and construction, the original builder assumed a straight-line property boundary between the northwest property corner and the northeast property corner of the 1916 S. Ridgeview Drive property.

A no-fee encroachment permit is currently in effect for the property.

The attached proposed ordinance declares the described 758 square feet of property surplus for City use and authorizes a sale of the property to the adjacent landowners. The proposed sale will not affect the capacity of the City's retention basin.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT: No fiscal impact to the City.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input checked="" type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip Rodriguez		1/8/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		1/6/2020	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Jeffrey A. Kramer		12/17/2019	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	James Baker		10/30/2019	