



## REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

April 1, 2020

**DEPARTMENT:**

Administration

**DIVISION:**

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Vehicle Allowance Modification

**SUMMARY RECOMMENDATION:**

Modify existing terms of employment related to vehicle allowance for City Administrator and Deputy City Administrator.

**REPORT:**

Modify existing terms of employment related to a monthly vehicle allowance to City Administrator and Deputy City Administrator in the equal amounts of \$600 per month, each. Specifying an allowance rather than a City furnished vehicle shifts all responsibility and risk from the City onto the vehicle owner. This is especially important for out-of-state travel in that thirty-six other states including California, Nevada, Colorado and New Mexico have either strict or modified joint and several liability, meaning, in the event of an accident, the deepest pocket pays then has to file a subrogation lawsuit against any other tortfeasor.

With a vehicle allowance, the vehicle owner pays all costs associated with the vehicle, including all operating expense, insurance, licensing, taxes, maintenance, and repairs. Making these changes will result in a cost savings to the City and reduce the City's potential liability.

FISCAL REQUIREMENTS	CITY FUNDS:	\$14,400.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: General fund	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT: Cost-saving and reduced liability measure.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input type="radio"/> Department <input checked="" type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		3/26/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		3/26/2020	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	WRITTEN/SUBMITTED BY:		DATE:	