



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

January 17, 2018

DEPARTMENT:

City Administration

DIVISION:

- Motion
- Resolution
- Ordinance - Introduction
- Ordinance - Adoption
- Public Hearing

TITLE:

Designation of Acting City Administrator

SUMMARY RECOMMENDATION:

Designation of an Acting City Administrator during the absence or disability of the City Administrator, pursuant to the Yuma City Charter, Article VIII, Section 3. (City Administration) (Greg Wilkinson)

REPORT:

Article VIII, Section 3, of the Yuma City Charter, in part states:

The city administrator shall designate as acting city administrator, subject to the approval of the city council, a qualified city officer to exercise the powers and perform the duties of city administrator during his absence or disability. The designation shall be by letter filed with the city clerk.

The City officers designated by the City Administrator, during absence or disability are:

1. Ron Corbin, Deputy City Administrator
2. John Lekan, Yuma Police Chief
3. Donald 'Pat' Wicks, Director of Finance

To comply with the Charter provision, the letter designating the above noted City officers will be filed with the City Clerk upon City Council approval.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.			
ADDITIONAL INFORMATION	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?			
	<input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:	Gregory K. Wilkinson		DATE: 1/10/2018
	REVIEWED BY CITY ATTORNEY:	Richard W. Files		DATE: 1/10/2018
	RECOMMENDED BY (DEPT/DIV HEAD):			DATE:
	WRITTEN/SUBMITTED BY:	Lynda L. Bushong		DATE: 11/16/2017