



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

June 2, 2021

DEPARTMENT:

Finance

DIVISION

Purchasing

STRATEGIC OUTCOMES

- ☒ Safe & Prosperous
- ☐ Active & Appealing
- ☐ Respected & Responsible
- ☐ Connected & Engaged
- ☐ Unique & Creative

ACTION

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Street Light Components and Accessories

SUMMARY RECOMMENDATION:

Award to the lowest responsive/responsible bidders, a one-year contract for street light components and accessories with the option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance, for an estimated expenditure of \$25,000.00 annually to the following vendors:

Border States	Tucson, Arizona
Yuma Winlectric	Yuma, Arizona

(RFB-21-116 – Public Works) (Joel Olea/Robin R. Wilson)

STRATEGIC OUTCOME:

Utilizing these products will allow the City to install the appropriate street light components and accessories at a reasonable cost, aligning with the strategic outcome of Safe and Prosperous.

REPORT:

The purpose of this contract is to allow the City to order and install street light components and accessories to maintain the street lights infrastructure. The City maintains several different street lights and has various types and sizes throughout the City. Under the contract, the City would have a contracted price for all components and accessories that could be purchased as needed or if necessary.

The City received two responses to the solicitation.

FISCAL REQUIREMENTS	CITY FUNDS:	\$25,000.00	BUDGETED:	25,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT/FUND/CIP: 101-40-32-6804	
	TOTAL:	\$25,000.00		
	FISCAL IMPACT STATEMENT: The full dollar may not be expended for this contract, but if expenditures exceed the budgeted amounts, the appropriate budget transfers will be made.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="checkbox"/> Department <input type="checkbox"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		5/26/2021	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		5/25/2021	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Barbara Goodrich		5/13/2021		
WRITTEN/SUBMITTED BY:		DATE:		
Mary E. Roman / Robin R. Wilson		5/12/2021		