



## REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:** July 18, 2018

**DEPARTMENT:** Police

**DIVISION:** Administration

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Agreement: MorphoTrak Maintenance and Support Agreement

**SUMMARY RECOMMENDATION:**

Authorize the City Administrator to execute a Maintenance and Support agreement #0004106-006 LiveScan with MorphoTrak to provide maintenance and support services for equipment used by the Yuma Police Department to scan fingerprints electronically. (Police/Administration) (John Lekan)

**REPORT:**

In 2013, the City of Yuma, through Yuma Police Department, executed a maintenance and support agreement with MorphoTrak, Inc. for maintenance and support services for equipment and software used to scan fingerprints electronically for use in the criminal justice tracking process when a person is arrested. The equipment includes the MorphoBus workstation, two ELSA Livescan stations, four portable MorphoIdent units, and other ancillary support equipment and programs (collectively the "Equipment").

The most recent maintenance and support agreement expired June 30, 2017, but the City did not receive the updated renewal agreement until late March 2018. YPD continues to use the Equipment and needs to execute the update agreement to receive the necessary updates and services to keep the Equipment functioning properly.

Under the proposed agreement, the City will receive maintenance and support services for the Equipment until the agreement is terminated. The term of the agreement is retroactive to July 1, 2017 and renews automatically on an annual basis until either party notifies the other that it desires to terminate the agreement. The cost for services from fiscal year 2017/2018 is \$18,694.00 and for fiscal year 2018/2019 is \$22,950.00.

City Council approval is requested because the City projects to spend over \$100,000 during the term of the agreement.

FISCAL REQUIREMENTS	CITY FUNDS:	\$41,644.00	BUDGETED:	\$41,650.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$41,644.00		
	FISCAL IMPACT STATEMENT: .			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		7/10/2018	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard Files		7/9/2018	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
John Lekan		6/20/2018		
WRITTEN/SUBMITTED BY:		DATE:		
Steve Suho		6/18/2018		