



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

November 18, 2020

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Contract Increase: Heating Ventilation and Air Conditioning (HVAC) & Refrigerant Services

SUMMARY RECOMMENDATION:

Approve an increase to the estimated expense from \$220,000.00 to \$463,193.00 for the Heating, Ventilation and Air Conditioning (HVAC) & Refrigerant Services.

(Citywide - Bid #2018-20000076) (Robin R. Wilson / Justin Lewis)

REPORT:

On December 20, 2017, City Council approved an HVAC services contract for an annual amount of \$220,000.00.

For the current fiscal year, the City has spent approximately \$16,320.00 of the estimated \$220,000.00 for various repairs and replacements. Staff is requesting an increase of \$243,193.00 (including tax) in addition to the already approved \$220,000.00 for the aging chiller at the Yuma Police Department as the unit is 21 years old, past its life expectancy and no longer cost effective.

The City requested bids from Hansberger Refrigeration, Trane, and Polar Cooling, all of which are currently under contract for HVAC services. If approved, the chiller will be purchased and installed by Trane, as they are the lowest responsive and responsible bidder.

The increased amount to this contract will allow for routine repairs, maintenance, replacement and new installations of HVAC services and equipment for the remainder of the contract, which will expire on December 19, 2022.

It is the City's responsibility to provide a safe working environment and responsibly manage the bidding process. The request for HVAC & Refrigerant Services meets the "Respected and Responsible", and "Safe and Prosperous" strategic outcomes of the City Council.

FISCAL REQUIREMENTS	CITY FUNDS:	\$243,193.00	BUDGETED:	\$350,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: CIP 111-97-77.8140	
	TOTAL:	\$243,193.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5. IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		11/12/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		11/9/2020	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lisa Marlin		11/2/2020	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	James Craig/Robin R. Wilson		11/2/2020	