



# REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

July 17, 2019

**DEPARTMENT:**

Finance

**DIVISION:**

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Cooperative Purchase Agreement: Tires, Tubes and Services

**SUMMARY RECOMMENDATION:**

Authorize the purchase and delivery of tires, tubes and services utilizing the State of Arizona cooperative purchase agreement. Contracts are for a one-year term and renewable for four additional one-year terms, depending on the appropriation of funds and satisfactory performance, for an estimated annual cost of \$200,000.00 (including tax):

Active Tire LLC dba Ed Whiteheads Tire	Yuma, Arizona
Purcell Tire Company dba Purcell Western States	Yuma, Arizona
Redburn Tire Company	Yuma, Arizona

(Bid #2019-20000164 - Public Works / Fleet Services / Warehouse) (Joel Olea / Robin R. Wilson)

**REPORT:**

These contracts are competitively bid and awarded by the State of Arizona to vendors that supply tires and tubes. The City requires that purchases be made on an as-needed basis for these items in support of daily operations of Fleet Services.

Staff's recommendation is to utilize these contracts as needed, adding and deleting vendors as changes occur. The utilization of these contracts will provide lower prices, due to volume purchasing, and will save in administrative costs by not having to repetitively bid the same commodity.

The City purchases approximately 1,000 to 1,500 tires per fiscal year.

FISCAL REQUIREMENTS	CITY FUNDS:	\$200,000.00	BUDGETED:	\$200,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: various accounts.	
	TOTAL:	\$200,000.00		
	FISCAL IMPACT STATEMENT: Funds are/will be included in the current and future Operating Budgets.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	John D. Simonton		7/15/2019	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/9/2019	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lisa Marlin		6/28/2019	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Mary E. Roman / Robin R. Wilson		6/27/2019	