



# REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:** July 19, 2017

**DEPARTMENT:** Finance

**DIVISION:** Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Request for Qualifications (RFQ): Electrical Services: Streetlights, Traffic Signals and Storm Water Lift Station Repairs

**SUMMARY RECOMMENDATION:**

Authorize the City Administrator to execute a one-year contract for Electrical Services: Streetlights, Traffic Signals and Storm Water Lift Station Repairs with the option to renew for four additional one-year periods, one period at a time, depending on the appropriation of funds and satisfactory performance with the following contractors:

MGI North American Services	Yuma, Arizona
Westmoor Electric, Inc.	Yuma, Arizona

(Public Works / Streets - RFQ #2017-20000165) (Joel Olea / Robin R. Wilson)

**REPORT:**

The RFQ process provides companies the ability to be prequalified to conduct specific capital and maintenance projects throughout the City. Once a company presents their proposal based on defined scope of work, it enables the City of Yuma to qualify them for conducting the work. This qualification of work will permit the City to utilize them, with confidence, that the work will be completed correctly and of good quality. The City can engage the qualified contractors by requesting quotes from them and receive their response in a few days. This contract will enable the City to have more than one company to approach in-order-to have work completed in a timely manner. All projects utilizing this process that exceed \$100,000 will be presented to Council for approval.

Four proposals were received however; two of the vendors did not meet the minimum scoring qualifications.

FISCAL REQUIREMENTS	CITY FUNDS:	\$260,000.00	BUDGETED:	\$260,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various CIP Accounts to be used	
	TOTAL:	\$260,000.00		
	FISCAL IMPACT STATEMENT: The funding for each given project will come from the associated CIP or operating account.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		7/11/2017	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard Files		7/10/2017	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Pat Wicks		7/3/2017		
WRITTEN/SUBMITTED BY:		DATE:		
Mary E. Roman / Robin R. Wilson		6/28/2017		