



# REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

June 2, 2021

**DEPARTMENT:**

Finance

**DIVISION**

Purchasing

**STRATEGIC OUTCOMES**

- ☒ Safe & Prosperous
- ☐ Active & Appealing
- ☒ Respected & Responsible
- ☐ Connected & Engaged
- ☐ Unique & Creative

**ACTION**

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Contract Award: Architectural & Engineering Services for Fire Station 7

**SUMMARY RECOMMENDATION:**

Authorize the City Administrator to execute a contract for Architectural & Engineering Services for Fire Station 7 to the following firm:

Perlman Architects of Arizona Phoenix, Arizona

(Engineering – RFQ 21-141) (Jeffrey Kramer/Robin R. Wilson)

**STRATEGIC OUTCOME:**

Awarding this contract meets the desired strategic outcome of Safe and Prosperous along with Respective and Responsible by providing premier services to the community.

**REPORT:**

Fire Station 7 will serve the rapidly growing area of the east mesa, providing a residential fire station at the northeast corner of 34th Street and Avenue 8½ E. The station is anticipated to be approximately 8,000 square feet, and includes two apparatus bays; living quarters; exercise room; commercial kitchen and dining area; day room; captains' quarters/office; laundry, turnout and decontamination areas; and other related features.

A request for qualifications (RFQ) process was initiated to obtain proposals from qualified firms to perform Architect and Engineering services for Fire Station 7 in accordance with, and as regulated by, current State of Arizona Board of Technical Registration Code and Rules.

On March 11, 2021, a pre-submittal meeting was held for all interested firms to participate in a briefing and question-and-answer session to allow those firms to better prepare their proposals and highlight the scoring RFQ criteria that would be used to determine each firm's relative score and ranking. The City received proposals from six firms. An evaluation committee of City staff reviewed and rated the proposals, based on the scoring criteria provided within the RFQ.

The City received responses to the solicitation from the following six vendors:

- Breckenridge Group Architects Planners Architects, Tucson, AZ
- Dick & Fritsche Design Group, Phoenix, AZ
- DWL Architects + Planners, Inc., Phoenix, AZ
- LEA-Architects, LLC, Phoenix, AZ
- Perlman Architects, Phoenix, AZ
- Thompson Design, Yuma, AZ

FISCAL REQUIREMENTS	CITY FUNDS:	\$344,534.49	BUDGETED:	\$350,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT/FUND/CIP: From CIP 0138-Parks1 to CIP 0072-FIRE	
	TOTAL:	\$344,534.49		
	FISCAL IMPACT STATEMENT:  The City identified the need to expedite the construction of Fire Station 7 due to growth in the area. The expenditure authority is being transferred within the CIP program as administered by Engineering. The current expenditure authority is in Fund 333 (Excise Revenue Bond) and will transfer to Fund 345 (Fire 2012 Development Fee Fund). The transfer of budget authority allows these expenditures to be aligned with the Development Fee revenues.			

  

ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:  1. 2. 3. 4. 5.	
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input checked="" type="checkbox"/> Department <input type="checkbox"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified	

  

SIGNATURES	CITY ADMINISTRATOR:	DATE:
	Philip A. Rodriguez	5/26/2021
	REVIEWED BY CITY ATTORNEY:	DATE:
	Richard W. Files	5/25/2021
	RECOMMENDED BY (DEPT/DIV HEAD):	DATE:
Barbara Goodrich	5/13/2021	
WRITTEN/SUBMITTED BY:	DATE:	
Robin R. Wilson	5/12/2021	