



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

May 1, 2019

DEPARTMENT:

Engineering

DIVISION:

- Motion
- Resolution
- Ordinance - Introduction
- Ordinance - Adoption
- Public Hearing

TITLE:

Contract Increase: Projectmates Software Subscription Expansion

SUMMARY RECOMMENDATION:

Authorize an increase in the Projectmates Program Management Information System (PMIS) subscription offered by Systemates, Inc., by adding an expansion package through the cooperative purchase agreement originated by the Texas Department of Information Resources, for an estimated additional expenditure of \$17,303.81 which increases the total estimated cost to \$141,203.81. (Engineering) (Jeff Kramer)

REPORT:

Background: On December 19, 2018, Council approved a contract with Systemates, Inc. for a subscription and implementation services of the Projectmates PMIS solution. Since that time Systemates and City staff have worked diligently to implement and configure Projectmates to provide the greatest possible benefit to the City for the management and delivery of capital projects.

Projectmates is a comprehensive, integrated PMIS that provides the desired tools and resources needed by Engineering, including:

- A detailed critical path method scheduling tool
- Cash flow and earned value financial monitoring
- Document control with version control and change auditing
- A real-time collaborative view and edit tool for 2D/3D/PDF drawings, photos and building information models
- Automation of work flow routing for construction phase document review and processing (requests for information, submittals, supplemental instructions, etc.) with tracking logs
- Customizable dashboards providing each user with information specific to their needs upon login
- Robust reporting capabilities that allow users to create, generate, update and distribute project and program status reports customized for each intended recipient on a pre-scheduled basis
- Web portal access for industry partners (designers and contractors) to upload, download and access the collaborative management platform

Current Request: During the implementation process it quickly became evident that Projectmates could provide even greater benefit than previously realized by including the subdivision infrastructure inspection, acceptance and warranty process, and by expanding the users to include the stakeholders in this process. This addition will allow the City to enhance our services to subdivision developers by providing:

- Comprehensive submittal checklists
- Simplified materials test results reporting
- Detailed punch-lists with corresponding photos linked directly to each item on the list
- A simplified punch-list completion verification process
- Automated warranty period follow-up and notifications
- A detailed audit record of every subdivision's infrastructure development process

To accomplish this enhancement, the expansion package must be added to the City's current subscription. The cost of this expansion, \$17,303.81 including implementation and configuration, exceeds the original contract amount of \$123,900.00 by greater than 10%.

Adding the expansion package to the system will not delay the mid-May launch date.

Per City Code, Section 36-34 Competitive Sealed Bidding, item (i), change orders exceeding 10% of the original contract, where such amount is in excess of the amount as provided for in A.R.S. 41-2535, as amended, require Council approval unless otherwise provided for in the original contract as approved by the City Council.

By approving this motion Council authorizes the expansion package to be added to the current Projectmates subscription.

FISCAL REQUIREMENTS	CITY FUNDS: \$17,303.81	BUDGETED: \$0.00
	STATE FUNDS: \$0.00	AVAILABLE TO TRANSFER: \$17,303.81
	FEDERAL FUNDS: \$0.00	IN CONTINGENCY: \$0.00
	OTHER SOURCES: \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: 102-42-13.8980 \$17,303.81
	\$0.00	
	\$0.00	
TOTAL: \$17,303.81		
FISCAL IMPACT STATEMENT: Funding for this increase in the contract amount was transferred from operating budget source 102-42-13.6201		
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.	
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified	
SIGNATURES	CITY ADMINISTRATOR: Gregory K. Wilkinson	DATE: 4/22/2019
	REVIEWED BY CITY ATTORNEY: Richard W. Files	DATE: 4/22/2019
	RECOMMENDED BY (DEPT/DIV HEAD): Jeffrey A. Kramer	DATE: 4/10/2019
	WRITTEN/SUBMITTED BY:	DATE: