



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

December 18, 2019

DEPARTMENT:

City Administration

DIVISION:

- Motion
- Resolution
- Ordinance - Introduction
- Ordinance - Adoption
- Public Hearing

TITLE:

Amend Resolution R2019-016: Modifying the Membership for the 2019 Charter Review Committee

SUMMARY RECOMMENDATION:

Amend Resolution R2019-016 creating the 2019 Charter Review Committee to reflect the number of committee members who accepted the position and to provide a clear quorum of members required. (City Administrator) (Philip Rodriguez)

REPORT:

On June 19, 2019, the City Council created the 2019 Charter Review Committee (Committee) through Resolution R2019-016. After creation of the Committee, members of City Council reached out to the community and provided a list of potential members. City Council invited 11 members of the community to participate in the Committee. All 11 members accepted City Council's appointment to the Committee, but prior to meeting, one of the members resigned because of work relocation. Another member has not been able to participate and will not be able to participate due to work conflicts moving forward. The Committee currently consists of nine members.

The remaining nine members have diligently participated and have completed review of approximately 25% of the Charter. Although City Council has the power to add or remove members from the Committee, the addition of new members at this late juncture could be disruptive to the process. As such, it is recommended that City Council amend Resolution R2019-016 to reflect the number of community members who have accepted City Council's invitation for this important review. Additionally, it is recommended that a clear quorum of Committee members to undertake business be set at six of the nine members. At a quorum of six Committee members, any Charter amendment recommendation would require an affirmative vote of at least four of the six members present.

An affirmative vote to adopt this resolution will amend Resolution R2019-016 to set the number of members of the 2019 Charter Review Committee at nine members and to set the number of Committee members necessary to constitute a quorum at no less than six members.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.			
IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?				
<input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified				
SIGNATURES	CITY ADMINISTRATOR:			DATE:
	Philip A. Rodriguez			12/11/2019
	REVIEWED BY CITY ATTORNEY:			DATE:
	Richard W. Files			12/10/2019
RECOMMENDED BY (DEPT/DIV HEAD):			DATE:	
WRITTEN/SUBMITTED BY:			DATE:	
Rodney C. Short			12/3/2019	