



# REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

March 04, 2020

**DEPARTMENT:**

Parks and Recreation

**DIVISION:**

Administration

- ☐ Motion
- ☒ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Grant Application: 2021 Arizona State Parks Recreational Trails Program

**SUMMARY RECOMMENDATION:**

Authorize the City Administrator to approve the submission of a grant application for the 2021 Arizona State Parks Recreational Trails Program (Non-motorized) in an amount up to \$150,000 (Parks and Recreation) (Debbie Wendt)

**REPORT:**

The City requests authorization to apply for a grant, through the Arizona State Parks Board (Board), to design and construct approximately 3,500 linear feet of undeveloped multi-use trails, creating a formal pathway from the West Wetlands Park Centennial Beach to the 4<sup>th</sup> Avenue Bridge. If awarded, grant funds are earmarked up to \$150,000.

Procured vendor(s) will perform all programmatic activities and submit invoices for payment to the City. The City will pay costs directly to the vendor and seek reimbursement from the Board. The City can expect reimbursement within 60 calendar days. A 5.7% match (up to \$8,550) is required, which will be furnished by the contracted vendor(s). Neither a cash nor in-kind match is required of the City.

Pursuant to the grant guidelines, authorization and a resolution are required in order to submit an application. In order to be considered for the 2020 funding cycle, the resolution must be submitted no later than March 15, 2020. This project is expected to take up to six months during the 2020 and 2021 fiscal years.

|                        |   |                            |   |        |
|------------------------|---|----------------------------|---|--------|
| FISCAL REQUIREMENTS    | CITY FUNDS:   | BUDGETED:                  | \$150,000.00  |        |
|                        | STATE FUNDS:  | \$150,000.00               | AVAILABLE TO TRANSFER:  | \$0.00 |
|                        | FEDERAL FUNDS:  | \$0.00                     | IN CONTINGENCY:   | \$0.00 |
|                        | OTHER SOURCES:  | \$0.00<br>\$0.00<br>\$0.00 | FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING<br>ACCOUNT / FUND / CIP:<br>Parks & Rec - CIP |        |
|                        | TOTAL:  | \$150,000.00               |   |        |
|                        | FISCAL IMPACT STATEMENT:<br>The City is responsible for paying up to \$150,000 in approved and contracted, direct costs to the selected vendor(s). All approved expenses according to grant and contractual guidelines, up to \$150,000, will be reimbursed to the City by the Arizona State Parks Board.   |                            |   |        |
| ADDITIONAL INFORMATION | SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:<br>1.<br>2.<br>3.<br>4.<br>5.  |                            |   |        |
|                        | IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?<br><br><input type="radio"/> Department<br><input checked="" type="radio"/> City Clerk's Office<br><input type="checkbox"/> Document to be recorded<br><input type="checkbox"/> Document to be codified |                            |   |        |
| SIGNATURES             | CITY ADMINISTRATOR:   |                            | DATE:   |        |
|                        | Philip A. Rodriguez   |                            | 2/26/2020   |        |
|                        | REVIEWED BY CITY ATTORNEY:  |                            | DATE:   |        |
|                        | Richard W. Files  |                            | 2/25/2020   |        |
| SIGNATURES             | RECOMMENDED BY (DEPT/DIV HEAD):   |                            | DATE:   |        |
|                        | Debbie Wendt  |                            | 2/19/2020   |        |
| SIGNATURES             | WRITTEN/SUBMITTED BY:   |                            | DATE:   |        |
|                        | Tewana L. Cervantes   |                            | 2/19/2020   |        |