



CITY OF
Yuma

REQUEST FOR CITY COUNCIL ACTION

MEETING DATE: April 1, 2020

DEPARTMENT: Finance

DIVISION: Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Cooperative Purchase Agreement: Maintenance Repair and Operations Supplies, Parts, Equipment, Materials and Related Services

SUMMARY RECOMMENDATION:

Authorize the use of the cooperative purchase agreement initiated by the City of Tucson through Cooperative Purchasing Network, for the purchase and delivery of Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services for an estimated annual expenditure of \$184,000.00, depending on the appropriation of funds and satisfactory performance, as needed to the following:

W.W. Grainger Lake Forest, Illinois

(Facilities Maintenance - Bid #2020-20000127) (Justin Lewis/Robin R. Wilson)

REPORT:

The City of Tucson competitively bid the contract for MRO supplies, parts, equipment, materials, and related services through Cooperative Purchasing Network. The City makes these purchases as needed for many of the items in support of daily operations citywide.

Items include lamps, lighting and ballasts, motors, pumps and air filters. Prices range from 5% to 40% off list price, and include many specialized items that are not available locally. W.W. Grainger also offers free training and safety programs that departments/divisions within the City take advantage of.

Staff has determined the sufficient savings and the most current contract prices can be obtained by utilizing this cooperative agreement. This agreement will provide cost savings opportunities due to volume purchasing and save on administrative overhead costs by not having to bid the same commodity.

FISCAL REQUIREMENTS	CITY FUNDS:	\$184,000.00	BUDGETED:	\$184,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: General Fund and CIP	
	TOTAL:	\$184,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.			
ADDITIONAL INFORMATION	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?			
	<input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		3/25/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		3/24/2020	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Lisa Marlin		3/17/2020		
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	James Craig/Robin Wilson		3/16/2020	