



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

May 16, 2018

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Turf Irrigation Supplies

SUMMARY RECOMMENDATION:

Award to the lowest responsive and responsible bidder with the highest discount offered for Turf Irrigation Supplies, a one-year contract with option to renew for four additional one-year periods depending on the appropriation of funds and satisfactory performance to:

Yuma Nursery LLC Yuma, Arizona

(Bid #2018-20000093) (Debbie Wendt/Robin R. Wilson)

REPORT:

This contract provides for purchase of turf irrigation supplies utilized city-wide for many turf irrigation systems. The majority of items purchased under this contract will be purchased by Parks and Recreation Department.

The bid award is based on a percentage discounted off the manufacturer's list price. Award is recommended to the most responsive and responsible bidder with the highest overall discount percentage offered. Discount percentage shall remain in effect for the duration of the contract. All items may be purchased at the discount by vendors for each individual manufacturer, without exclusions or exceptions.

Considering the City's current usage, the estimated purchase will exceed \$100,000 over the five-year life of the contract.

FISCAL REQUIREMENTS	CITY FUNDS:	\$50,000.00	BUDGETED:	\$50,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various Department Accounts	
	TOTAL:	\$50,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5. IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		5/7/2018	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		5/7/2018	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Pat Wicks		4/30/2018	
	WRITTEN/SUBMITTED BY:		DATE:	
	James Craig / Robin Wilson		4/27/2018	