



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:	September 20, 2017	<input checked="" type="checkbox"/> Motion
DEPARTMENT:	Finance	<input type="checkbox"/> Resolution
DIVISION:	Purchasing	<input type="checkbox"/> Ordinance - Introduction
		<input type="checkbox"/> Ordinance - Adoption
		<input type="checkbox"/> Public Hearing

TITLE:

Bid Award: Fire Sprinkler System Maintenance, Repairs and Related Services

SUMMARY RECOMMENDATION:

Award to the lowest responsive and responsible bidder a one-year contract for fire sprinkler maintenance, repairs and related services, with the option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance, to be used by all departments to:

American Fire Equipment Sales & Service Yuma, Arizona

(Bid #2017-20000008 Citywide) (Robin R. Wilson)

REPORT:

City buildings are subject to National Fire Protection Association (NFPA) codes adopted and enforced by local, state and federal agencies. In order to adhere to these NFPA codes and ensure properly functioning fire suppression and fire alarm systems, the City requires a vendor to conduct routine maintenance and repairs, semi-annual and annual inspections as well as new installations. This contract covers maintenance of city-wide sprinkler, fire alarm, hoods, fire pumps, and pre-action systems.

Selection criteria for this bid included: responsiveness to bid specifications, hourly rate, discounted percentage off Manufacturer List Price (MLP), system manufacturer certifications and past performance.

The City received a total of nine bids, of which four were competitive, responsive and responsible. Staff recommends award to the above bid respondent for the following reasons:

- American Fire Equipment Sales & Service (AFESS) certifications are more advantageous to the City due to having system specific certifications of Fire-Lite and Notifier systems. These two brands represent 56% of the fire suppression systems located throughout the City. By having system specific certifications, the vendor has access to additional tools and software that will enable them to perform full programming of City owned systems. Full programming reduces the likelihood of sub-contract work needing to be performed that may result in added cost to the City.

- The requesting departments wanted to ensure that any future upgrades, installations and repairs were competitively solicited under this contract. Hourly rate and discounted price off MLP was added to the selection criteria as previously stated. The hourly rate provided by AFESS was lowest on four of six bid items and the MLP discount provided was second highest. Sample scenarios (attached) show the overall benefit of AFESS hourly rate and materials discount versus other bidders. The lower hourly rate and higher discount will reduce the City's expense in the event of a system upgrade, repair or installation.
- AFESS has been the City's fire sprinkler system services vendor for the past five years performing at a satisfactory level.
- Even though Simplex Grinnell and Greenway Technologies were lower on all the inspections, (items 1-44) their MLP discount rate and labor rates were not as competitive.

The estimated annual expense to conduct all necessary inspections, maintenance and repair on the City's current system per NFPA codes has been approximately \$60,000 annually. The City has three planned projects that are estimated to be \$100,000 for the following:

- 1) Update the North End Community Center to current NFPA code.
- 2) Update the hood system in the Civic Center to current NFPA code.
- 3) Install a pre-action system for the Police Department to reduce loss of technical hardware equipment located in server rooms.

Due to increased potential cost from the three projects, and multiple antiquated systems currently in operation, it is requested that City Council approve an estimated annual expense of \$160,000 to cover the cost of future upgrades, installations, and any repair work that may occur.

FISCAL REQUIREMENTS	CITY FUNDS:	\$160,000.00	BUDGETED:	\$160,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various accounts	
	TOTAL:	\$160,000.00		
	FISCAL IMPACT STATEMENT: Funds are included in the FY2017-2018 operating budgets. If expenditures exceed the budgeted amount, the appropriate budget transfer will be made.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		9/12/2017	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		9/11/2017	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Pat Wicks		8/21/2017		
WRITTEN/SUBMITTED BY:		DATE:		
James Craig/ Robin R. Wilson		8/15/2017		