



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

July 18, 2018

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Environmental Laboratory Testing Services

SUMMARY RECOMMENDATION:

Authorize the City Administrator to negotiate and execute a one-year contract for Environmental Laboratory Testing Services, with the option to renew for four additional one-year periods, one period at a time, depending on the appropriation of funds and satisfactory performance, for an estimated annual expenditure of \$185,000.00 with the following firms:

Aquatic Consulting & Testing, Inc.	Tempe, Arizona
Eurofins Eaton Analytical, LLC	Monrovia, California
TestAmerica Analytical Testing Corporation	Phoenix, Arizona
Turner Laboratories, Inc.	Tucson, Arizona

(Utilities Department - RFP 2018-20000107) (Jay Simonton / Robin R. Wilson)

REPORT:

The City of Yuma utilizes professional services for environmental laboratory testing services in accordance with United States Environmental Protection Agency, Arizona Department of Environmental Quality, and Arizona Department of Health Services requirements. The City requires the testing of drinking water, wastewater, wastewater biosolids, solid and liquid hazardous waste, and air matrices for physical measurements, inorganic chemicals, organic chemicals, radionuclides, and chronic toxicity for the City's two Wastewater Treatment Plants, two Water Treatment Plants, and the Pretreatment and Risk Management programs. Samples are collected and analyzed to comply with the Clean Water Act, the Safe Drinking Water Act, the Arizona Pollution Discharge Elimination System program, the Aquifer Protection Permit program, and the 40CFR503 biosolids regulations, the City's Pretreatment program and many other Federal and State environmental programs. The frequencies of the monitoring requirements are as varied as the analytical requirements: daily, weekly, monthly, quarterly, semi-annually and annually.

Currently there are four laboratories under contract with the City. Proposals were received from four vendors. After reviewing and rating the proposals, the evaluation committee is recommending establishing contracts with the four laboratories. Due to the wide range of sample matrices and analytical methods, the use of multiple laboratories will enable the City to utilize laboratories that

possess special expertise for specific testing, to split samples for data verification, to conduct quality control checks, and, most importantly, to give the City more than one option if a laboratory's workload prevents it from receiving and analyzing time-critical samples.

FISCAL REQUIREMENTS	CITY FUNDS:	\$185,000.00	BUDGETED:	\$186,801.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various Accounts	
	TOTAL:	\$185,000.00		
	FISCAL IMPACT STATEMENT: Funding is available in the Operational Budget to cover the expenditures for this contract. The full dollar volume may not be expended for this contract, but if expenditures exceed the budgeted amounts, the appropriate budget transfers will be made.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		7/10/2018	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/9/2018	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lisa Marlin		6/27/2018	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Mary E. Roman / Robin R. Wilson		6/26/2018	