



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

July 18, 2018

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Uniforms (Rental)

SUMMARY RECOMMENDATION:

Award to the lowest responsive/responsible bidder meeting specifications for Uniforms (city wide), a one-year contract, with the option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance at an estimated annual expenditure of \$41,000.00 to:

UniFirst Company San Diego, California

(Bid #2018-20000128) (Robin R. Wilson)

REPORT:

This contract provides uniform garment rental and laundry services throughout the City, (excluding police and fire personnel). The garments furnished by the contractor will be maintained through weekly routine laundering, pressing and repairing to provide a neat and clean appearance for city personnel.

FISCAL REQUIREMENTS	CITY FUNDS:	\$41,000.00	BUDGETED:	\$77,468.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various Accounts	
	TOTAL:	\$41,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5. IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		7/10/2018	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/9/2018	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lisa Marlin		7/3/2018	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Adam Nunez / Robin R. Wilson		6/27/2018	