

MINUTES
REGULAR WORKSESSION
CITY COUNCIL OF THE CITY OF YUMA, ARIZONA
CITY COUNCIL CHAMBERS - YUMA CITY HALL
ONE CITY PLAZA, YUMA, ARIZONA
October 16, 2017
6:00 p.m.

CALL TO ORDER

Mayor Nicholls called the Regular City Council Worksession to order at 6:05 p.m.

Councilmembers Present: Shelton, Knight, Thomas, and Mayor Nicholls
Councilmembers Absent: Wright, Miller, and Craft
Staffmembers Present: City Administrator, Gregory K. Wilkinson
Fire Chief, Steve Irr
Fire Battalion Chief, Daniel Ott
Director of Public Works, Joel Olea
Police Captain, Stephen Suho
Director of Engineering, Jeff Kramer
Various department heads or their representatives
City Attorney, Richard W. Files
City Clerk, Lynda Bushong

PROCLAMATION – CITIES AND TOWNS WEEK

Mayor Nicholls read a proclamation for Cities and Towns Week, October 15th through October 21st, 2017.

II. REPORT MANAGEMENT SOFTWARE – IMAGE TREND

Irr introduced Battalion Chief Daniel Ott to present an overview of the new Fire and Emergency Medical Services (EMS) reporting software, ImageTrend, which will bring the Yuma Fire Department into state and national compliance. He thanked City Council for supporting the new software implementation in the City's budget.

Ott explained that the implementation of ImageTrend began in 2016 with his predecessor, Chief Joe Waterford. It is a fully-integrated cloud-based Fire and EMS reporting system that is National Fire Incident Reporting System (NFIRS) and National Emergency Medical Services Information System (NEMSIS) 3 compliant. Some of the benefits of ImageTrend over the previous software include:

- Real-time reporting can be accessed with or without an internet connection and supports both Fire and EMS reporting
- Savings of approximately \$5,000 per year on documentation shredding and forms, and over \$4,000 per unit for purchasing iPads versus Tough Books
- Data analysis allows for alerts, recognition of milestones, identification of trends, and mapping areas of significance in the community
- Reporting database gives flexibility to quickly and easily create dynamic reports, monitor key performance indicators, set up alerts, and integrate multiple data sources

Thomas asked if ImageTrend will integrate with the new software the City is receiving from anyCOMM. **Ott** stated that it is a stand-alone program. **Shelton** thanked Ott for his detailed presentation. **Mayor Nicholls** asked about security concerns due to this being a cloud-based program. **Ott** stated that security is of the utmost importance to ImageTrend which provides top-level security. **Mayor Nicholls** asked if information will be stored on ImageTrend's server. **Ott** confirmed that it will, adding that there are multiple server sites that provide redundancy as well.

Knight asked if the report generated by the software is available to the hospital. **Ott** stated that it is, explaining that once the report is completed it is uploaded to the State and will then be available to the hospital within minutes. **Mayor Nicholls** asked if the report will be available during the response time. **Ott** stated that the report is not available until it is complete, but it would be possible to purchase additional software to make it available to the hospital in real time.

I. REGULAR CITY COUNCIL MEETING AGENDA OF OCTOBER 18, 2017

Motion Consent Agenda Item B.4 – Cooperative Purchase Agreement: Broom Bear Sweeper (purchase one sweeper at a total cost of \$272,330 from Freightliner of Arizona)

Knight asked how the sweeper that is being replaced will be disposed of. **Olea** stated that it will be sent to surplus and auctioned off. **Knight** asked if the City ever keeps sweepers to use them for parts. **Olea** stated that this is the last sweeper of its kind that the City has in its fleet, so it would not be useful in this instance. **Knight** asked how many sweepers the City currently has in its fleet. **Olea** stated that there are a total of four sweepers. **Knight** asked what the age is of the next oldest sweeper. **Olea** stated that the next oldest sweeper was purchased in 2015.

Mayor Nicholls asked what the expected value is of the sweeper at auction. **Olea** stated that he believes it will bring in around \$10,000. The City prefers to dispose of this type of machinery in an online auction because it draws a wider audience.

Motion Consent Agenda Item B.2 – Permanent Extension of Premises – Showcase Sports Bar (approve an application submitted by John Spaugh for Showcase Sports Bar located at 2703 S. 4th Avenue)

Knight asked if this extension of premises will allow alcohol to be served in the extension area. **Bushong** confirmed that it would. **Knight** noted that the extension is very close to a residential area and asked if the Yuma Police Department (YPD) has any concerns regarding excessive noise. **Suho** stated that YPD has not received a large volume of calls for service to this location but could utilize the City's noise ordinance and the State statute for disorderly conduct if issues arise.

Mayor Nicholls noted that the staff report states the application was reviewed by four departments but does not indicate if they had any comments or objections. **Bushong** explained that any comments or objections are addressed and resolved prior to the item being placed on the agenda. **Mayor Nicholls** stated that it would be helpful to him to know if there were any comments, even if they were resolved.

Motion Consent Agenda Item B.3 – Bid Award: Office Supplies (award a one-year contract with the option to renew for four additional one-year periods with an estimated annual expenditure of \$227,000 to Hoppstetter's Office Products)

Mayor Nicholls noted that this contract is being awarded to a local business without the application of any sort of local preference and congratulated them for their successful bid.

Adoption of Ordinance O2017-041 – Acquisition of Right-of-Way: 14th Street and 3rd Avenue and 13th Street and 3rd Avenue (acquisition of three different 50-square foot parcels for public roadway, utility infrastructure, and other public purposes)

Knight noted that he had a question at the October 3rd Worksession regarding why the City only needed to acquire the right-of-way on one of the four corners of the intersection to which he received an answer by e-mail and asked Kramer to provide that answer to Council. **Kramer** explained that the City already has adequate right-of-way existing on the other three corners in order to fit the appropriate ramps into the intersection.

Mayor Nicholls noted that there are several vacancies on the City's various boards and commissions and encouraged anyone who is interested in getting involved to contact the City Clerk's Office.

Knight stated that he would be attending Wednesday night's City Council Meeting telephonically because he will be attending the Rural Transportation Summit in Prescott.

Mayor Nicholls explained that the Citizen's Forum and Worksession were rescheduled to today, October 16th (Monday) in order to accommodate a public comment meeting tomorrow, regarding the Public Safety Personnel Retirement System. The public is invited to attend the meeting and to provide their input into the discussion regarding the significant issues being faced by the entire state.

III. EXECUTIVE SESSION

Motion (Knight/Shelton): To adjourn the meeting to Executive Session. Voice vote: **adopted** 4-0. The meeting adjourned at 6:27 p.m.

Lynda L. Bushong, City Clerk

APPROVED:

Douglas J. Nicholls, Mayor