



## REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

April 1, 2020

**DEPARTMENT:**

Finance

**DIVISION:**

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Sole Source: Public Administration Software Solution

**SUMMARY RECOMMENDATION:**

Authorize a sole source approval for the Public Administration Software Solution for a one-year term in the amount of \$159,000.00 with:

Tyler Technologies, Inc. Yarmouth, Maine

(Finance - Bid #2011000118) (Lisa Marlin)

On September 15, 2010, City Council authorized staff to negotiate and execute a contract for the purchase and implementation services of an Enterprise Resource Planning system from New World Systems, Inc. utilizing a cooperative purchase agreement initiated by the State of Arizona. On November 16, 2015, New World Systems, Inc. was purchased by Tyler Technologies, and no longer offers contract terms beyond one year. The term of the current contract expires September 30, 2020.

The software includes financial, human resources, and utility billing modules for a total amount of \$159,000.00. The requested amount includes funding for software maintenance through the end of the requested contract, additional interfaces, modules, training or custom reports as needed.

FISCAL REQUIREMENTS	CITY FUNDS:	\$159,000.00	BUDGETED:	\$159,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: General Fund/Water/Wastewater	
	TOTAL:	\$159,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.  IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		3/25/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		3/24/2020	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Lisa Marlin		3/17/2020		
WRITTEN/SUBMITTED BY:		DATE:		
Melinda G. Holmes / Robin R. Wilson		3/11/2020		