



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

June 2, 2021

DEPARTMENT:

Finance

DIVISION

Purchasing

STRATEGIC OUTCOMES

- ☒ Safe & Prosperous
- ☐ Active & Appealing
- ☐ Respected & Responsible
- ☐ Connected & Engaged
- ☐ Unique & Creative

ACTION

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Bid Award: Electrical Services

SUMMARY RECOMMENDATION:

Award to the lowest responsive/responsible bidders, a one-year contract for electrical services with an option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance, for an estimated combined expenditure of \$78,000.00 annually to the following vendors:

O&M Electrical , Inc. Yuma, Arizona
Westmoor Electric, Inc. Yuma, Arizona

(RFB-21-165 Building Safety) (Justin Lewis/Robin R. Wilson)

STRATEGIC OUTCOME:

Awarding these contracts aligns with the strategic outcome of Safe and Prosperous by ensuring essential City services are not disrupted.

REPORT:

These contracts will be used citywide to obtain electrical services as needed. The City frequently uses outside vendors for repairs, maintenance, replacement and new installation of various electrical power components and systems located throughout the City's infrastructure. Due to the critical nature of electrical services, the City is recommending award of two contracts.

The City received two responses to the solicitation.

FISCAL REQUIREMENTS	CITY FUNDS:	\$78,000.00	BUDGETED:	\$110,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT/FUND/CIP: 001-60-70-FMPS.6206 & 431-41-51-6206	
	TOTAL:	\$78,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.			
ADDITIONAL INFORMATION	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?			
	<input type="checkbox"/> Department <input type="checkbox"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		5/26/2021	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		5/25/2021	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Barbara Goodrich		5/13/2021	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	James D. Craig / Robin R. Wilson		5/12/2021	