



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

July 21, 2021

DEPARTMENT:

Finance

DIVISION

Purchasing

STRATEGIC OUTCOMES

- ☒ Safe & Prosperous
- ☐ Active & Appealing
- ☐ Respected & Responsible
- ☐ Connected & Engaged
- ☐ Unique & Creative

ACTION

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Cooperative Purchase Agreement: Fleet Services Warehouse Stock Items

SUMMARY RECOMMENDATION:

Authorize the use of various cooperative contracts for the purchase of Fleet Services Warehouse stock items, at an estimated expenditure of \$500,000.00 (excluding tax) to:

Arizona Brake & Clutch	Phoenix, Arizona
Bingham Auto & Truck	Yuma, Arizona
Cummins Rocky Mountain	Denver, Colorado
Fisher Chevrolet	Yuma, Arizona
North End Auto Parts (NAPA)	Yuma, Arizona
O'Reilly Auto Parts	Yuma, Arizona
RD Automotive Inc dba Radiator Direct	Yuma, Arizona
Rush Truck Center - Yuma	Yuma, Arizona
Turbo & Electric Sales & Services	Phoenix, Arizona

(Public Works/CPA-21-194) (Joel Olea/Robin R. Wilson)

STRATEGIC OUTCOME:

Utilizing these products will allow the City to maintain City vehicles at a reasonable cost, aligning with the strategic outcome of Safe and Prosperous.

REPORT:

Cooperative contracts are competitively bid and awarded by the State of Arizona to vendors that supply items such as automotive and equipment repair parts, aftermarket, emergency vehicle accessories and other items that are required. The utilization of these contracts will provide lower prices due to volume purchasing, and will save in administrative costs by not having to repetitively bid the same commodities. Utilizing the cooperative agreements will allow the City to add and/or delete vendors as updates or changes occur.

The City requires that purchases be made as needed for many of these items in support of daily operations of Fleet Services and other City divisions. Most of the purchases will be made through local vendors participating in these cooperative purchase agreements.

FISCAL REQUIREMENTS	CITY FUNDS:	\$500,000.00	BUDGETED:	\$500,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT/FUND/CIP:	
	TOTAL:	\$500,000.00		
	FISCAL IMPACT STATEMENT: Funding is available in the Operating Budgets to cover the expenditures for this contract. Purchases will be made as needed. The full dollar volume may not be expended for this contract, but if expenditures exceed the budgeted amounts, the appropriate budget transfers will be made.			

ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="checkbox"/> Department <input type="checkbox"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			

SIGNATURES	CITY ADMINISTRATOR:	DATE:
	Philip A. Rodriguez	07/13/2021
	REVIEWED BY CITY ATTORNEY:	DATE:
	Richard W. Files	07/12/2021
	RECOMMENDED BY (DEPT/DIV HEAD):	DATE:
	Jennifer Reichelt	07/02/2021
WRITTEN/SUBMITTED BY:	DATE:	
Mary E. Roman / Robin R. Wilson	07/01/2021	