



# REQUEST FOR CITY COUNCIL ACTION

<b>MEETING DATE:</b>	August 17, 2016	<input checked="" type="checkbox"/> Motion
<b>DEPARTMENT:</b>	Finance	<input type="checkbox"/> Resolution
<b>DIVISION:</b>	Purchasing	<input type="checkbox"/> Ordinance - Introduction
		<input type="checkbox"/> Ordinance - Adoption
		<input type="checkbox"/> Public Hearing

**TITLE:**  
Cooperative Purchase Agreement: Fleet Services Warehouse Stock Items

**SUMMARY RECOMMENDATION:**  
Authorize the use of cooperative purchase agreements initiated by the State of Arizona and the Yuma Educational Materials Management Consortium for the purchase of Fleet Services Warehouse Stock Items for a one-year contract with the option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance, at an estimated amount of \$500,000.00 (excluding tax) to the following awarded vendors:

Arizona Brake & Clutch	Phoenix, Arizona
Autozone	Yuma, Arizona
Bingham Auto & Truck	Yuma, Arizona
Fisher Chevrolet	Yuma, Arizona
North End Auto Parts (NAPA)	Yuma, Arizona
O'Reilly Auto Parts	Yuma, Arizona
Rush Truck Center – Yuma	Yuma, Arizona

(Bid #2016-20000164 & #2017-20000009 - Public Works - Fleet Services/Warehouse) (Joel Olea / Robin R. Wilson)

**REPORT:**  
*Clerk Note: A Motion was made at the 8/17/2016 RCM to amend the fiscal impact statement to replace "FY 2017-2018" with "FY 2016-2017".*

The City requires that purchases be made as needed for many of these items in support of daily operations of Fleet Services and other city divisions. Most of the purchases will be made through local vendors participating in these cooperative purchase agreements.

Cooperative contracts are competitively bid and awarded by various agencies to vendors that supply items such as automotive and equipment repair parts, aftermarket emergency vehicle accessories and other items that are required. The utilization of these contracts will provide lower prices due to volume purchasing, and will save in administrative costs by not having to repetitively bid the same commodities.

Purchases from each vendor listed above may exceed the \$100,000 limit during the five-year term of

the contract. Therefore, staff is requesting authorization for expenditure of funds for Fleet Services warehouse items.

FISCAL REQUIREMENTS	CITY FUNDS:	\$500,000.00	BUDGETED:	\$500,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various Accounts	
	TOTAL:	\$500,000.00		
	FISCAL IMPACT STATEMENT: Funding is available in the FY 2016-2017 Operating Budgets to cover the expenditures for this contract. Purchases will be made as needed. The full dollar volume may not be expended for this contract, but if expenditures exceed the budgeted amounts, the appropriate budget transfers will be made.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		8/8/2016	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Steven W. Moore		8/8/2016	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Pat Wicks		8/1/2016		
WRITTEN/SUBMITTED BY:		DATE:		
Mary E. Roman / Robin R. Wilson		7/27/2016		