



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

March 21, 2018

DEPARTMENT:

Engineering

DIVISION:

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Post-Design Services for the Fleet Services Maintenance Facility

SUMMARY RECOMMENDATION:

Authorize the City Administrator to approve post-design services in an amount of \$86,719 to WSM Architects' contract for the Fleet Services Maintenance Facility. (Engineering) (Jeffrey A. Kramer)

REPORT:

Construction of the Fleet Services Maintenance Facility project was authorized by the City Council at the February 21, 2018 Council meeting. As part of the construction process the design professional is required to provide a variety of services in support of the construction effort, including review and approval of the contractor's submittals, clarifications of the plans and specifications (requests for information and supplemental instructions), special inspections that require the architect's knowledge, and preparation of final as-built record drawings.

The new 40,000-square-foot facility is expected to begin construction in April, and as the design engineer/architect, WSM's services will be needed at that time. By approving this motion the City Council authorizes the addition of the required post-design services to WSM Architects' contract.

FISCAL REQUIREMENTS	CITY FUNDS:	\$86,719.00	BUDGETED:	\$87,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: 333-97-77-8120 CIP 0127-Road	
	TOTAL:	\$86,719.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input type="radio"/> Department <input checked="" type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Gregory K. Wilkinson		3/12/2018	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		3/12/2018	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Jeffrey A. Kramer		3/5/2018		
WRITTEN/SUBMITTED BY:		DATE:		
Timothy Lawrence		3/5/2018		