



## REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

July 17, 2019

**DEPARTMENT:**

Finance

**DIVISION:**

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Bid Award: Lubricants, Motor Oils and Greases

**SUMMARY RECOMMENDATION:**

Award to the lowest responsive/responsible bidders, one-year contracts for Lubricants, Motor Oils and Greases, with the option to renew for four additional one-year periods, depending on the appropriation of funds and satisfactory performance, at an estimated annual expenditure of \$31,000.00 to:

Senergy Petroleum	Yuma, Arizona
Sellers Petroleum	Yuma, Arizona

(Bid #2019-20000117) (City Wide/Robin R. Wilson)

**REPORT:**

This contract will be used to obtain various lubricants, oils, and greases for the maintenance and repairs related to maintaining the City's fleet and service vehicles. The City requires that purchases be made as needed for these items in support of daily operations.

FISCAL REQUIREMENTS	CITY FUNDS:	\$31,000.00	BUDGETED:	\$32,000.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various funds	
	TOTAL:	\$31,000.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.  IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	John D. Simonton		7/15/2019	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/9/2019	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Sunni Espinoza for Lisa Marlin		7/1/2019		
WRITTEN/SUBMITTED BY:		DATE:		
Robin Wilson/Jimmy Sanchez		6/27/2019		