



# REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

November 20, 2019

**DEPARTMENT:**

Police

**DIVISION:**

Quality Assurance

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Intergovernmental Agreement: Arizona Criminal Justice Information System Holder of Record Agreement

**SUMMARY RECOMMENDATION:**

Authorize the City Administrator to execute an intergovernmental agreement (IGA) between the Yuma Police Department and the Arizona Registrar of Contractors to identify responsibilities related to the exchange of Arizona Criminal Justice Information between the parties. (Police/Quality Assurance) (Susan Smith)

**REPORT:**

The Arizona Criminal Justice Information System (ACJIS) is a computerized information system established to assist the criminal justice community in the performance of their duties by sharing timely and accurate information. The use of the system requires participating agencies to abide by established policies and procedures. When non-terminal agencies request information to be shared with the ACJIS system, they may enter into an agreement with a terminal agency for that exchange of information. The agreement must identify the Holder of Record and Owner of Record.

This agreement would allow the Yuma Police Department, which is classified as a 24-hour terminal agency, to enter and exchange criminal justice related information with the Arizona Registrar of Contractors (ARoC), a non-terminal 24-hour agency. This agreement would establish the Yuma Police Department as the Holder of Record for information received and entered into ACJIS on behalf of ARoC, identified as the Owner of Record.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP:	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.  IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input type="radio"/> Department <input checked="" type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	John D. Simonton		11/13/2019	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		11/12/2019	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Susan M. Smith		10/1/2019		
WRITTEN/SUBMITTED BY:		DATE:		
R.B. Hamilton		9/30/2019		