



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

January 15, 2020

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Contract Increase: Lucy, Inc.

SUMMARY RECOMMENDATION:

Authorize the City Administrator to increase the contract amount by \$119,094.00 for a contract total of \$329,094.00 for the Lucy Enterprise Asset Management solution, which includes annual maintenance, support and to purchase an additional software module.

(Information Technology - RFP #2016-20000054) (Kathleen Fernandez/Robin R. Wilson)

REPORT:

The Lucy Enterprise Asset Management solution was purchased through a competitive process and approved by City Council in July 2016 in the amount of \$210,000.00. The implementation occurred in phases and concluded in November 2018. The City is starting the third year of the contract and is now in the Constant Connection Plus Program, which is a three-year maintenance period in accordance with the service agreement. The total cost of the maintenance for three years is \$101,094.00.

The Utilities Customer Service Division requires a new software module to automate integration with the City's financial software system. The cost of the module and implementation services is \$18,000.00. This increase will bring the contract total to \$329,094.00.

FISCAL REQUIREMENTS	CITY FUNDS:	\$119,094.00	BUDGETED:	\$119,094.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:		IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various accounts	
	TOTAL:	\$119,094.00		
	FISCAL IMPACT STATEMENT: Funds are included in the FY2019-2020 Operating Budget. If expenditures exceed the budgeted amount, the appropriate budget transfer will be made.			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		1/8/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		1/6/2020	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lisa Marlin		12/17/2019	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Melinda G. Holmes / Robin R. Wilson		12/10/2019	