



## REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

February 5, 2020

**DEPARTMENT:**

City Administration

**DIVISION:**

City Clerk

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Amended Special Event Liquor License: Littlewood Fine Art and Community Co-Op - Comedy Night

**SUMMARY RECOMMENDATION:**

Amend the date of the Special Event Liquor License application submitted by Isaac Russell on behalf of Littlewood Fine Art and Community Co-Op for Comedy Night from Friday, February 7, 2020 to the correct date of Thursday, February 6, 2020. (SP20-08) (City Administration/City Clerk) (Lynda L. Bushong)

**REPORT:**

At the January 15, 2020 City Council Meeting approval was granted for a Special Event Liquor License application for the Littlewood Fine Art and Community Co-Op, 176 S. Main Street, to hold a Comedy Night on Friday, February 7, 2020, from 6:00 p.m. to 11:59 p.m. On Tuesday, January 21, 2020 the Clerk's Office was notified the applicant inadvertently used the incorrect date and the event is actually scheduled for Thursday, February 6, 2020.

The application was reviewed a second time by Community Development, the Police Department, and the Fire Department to ensure there were no issues with the new date. No objections have been received.

FISCAL REQUIREMENTS	CITY FUNDS:	\$0.00	BUDGETED:	\$0.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: \$0.00	
	TOTAL:	\$0.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. Special Event Liquor License application 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input type="radio"/> Department <input checked="" type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		1/28/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		1/28/2020	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lynda L. Bushong		1/22/2020	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	