



# REQUEST FOR CITY COUNCIL ACTION

**MEETING DATE:**

August 5, 2020

**DEPARTMENT:**

Finance

**DIVISION:**

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

**TITLE:**

Bid Award: Grass Seed (Various Types)

**SUMMARY RECOMMENDATION:**

Authorize the purchase of various types of grass seed for an estimated expenditure of \$105,005.00 with the following firms:

Mirimar Hardware LLC	Tucson, Arizona	\$ 110.00
Nutrien Ag Solutions Inc.	Yuma, Arizona	\$104,895.00

(Parks and Recreation) (Bid #2020-20000119 John Simonton/Robin R. Wilson)

**REPORT:**

This contract provides for the purchase and delivery of various types of grass seed utilized by Parks and Recreation at various city parks, sport fields, and by other city departments. The bid was based on estimated quantities for usage annually.

This solicitation was conducted to provide all types of grass seed for both summer and winter months to ensure optimum germination; all grass seed furnished and delivered under this contract must have a harvest date, which does not exceed eight months in age from the date the purchase order is placed.

Specified products will be purchased as needed from the lowest/responsive bidders, as noted on the following spreadsheet.

FISCAL REQUIREMENTS	CITY FUNDS:	\$105,005.00	BUDGETED:	\$105,005.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Various operating funds	
	TOTAL:	\$105,005.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK: 1. 2. 3. 4. 5.			
	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?  <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		7/30/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		7/30/2020	
SIGNATURES	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
	Lisa Marlin		7/13/2020	
SIGNATURES	WRITTEN/SUBMITTED BY:		DATE:	
	Ashley Walton/Robin R. Wilson		7/13/2020	