



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

September 16, 2020

DEPARTMENT:

Finance

DIVISION:

Purchasing

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Cooperative Purchase Agreement: Telephone Circuit Services

SUMMARY RECOMMENDATION:

Authorize the City Administrator to execute an agreement with CenturyLink for citywide telephone circuit services for a total of \$95,634 (excluding taxes) for a three-year period utilizing the cooperative purchase agreement originated by the State of Arizona.

(Bid #2021-20000001 - Information Technology) (Kathleen Fernandez)

REPORT:

This agreement includes 161 telephone circuits used citywide. The monthly cost of the previous agreement was \$3,492.77 (excluding taxes). The new agreement is \$2,656.50 monthly (excluding taxes) with a savings of \$30,105.72 over the three-year term.

By approving this motion, the City Council will authorize the City Administrator to execute a new three-year agreement with \$30,105.72 in total savings for citywide telephone circuit services.

FISCAL REQUIREMENTS	CITY FUNDS:	\$95,634.00	BUDGETED:	\$95,634.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00 \$0.00 \$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: Multiple funds/accounts	
	TOTAL:	\$95,634.00		
	FISCAL IMPACT STATEMENT:			
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5. IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL? <input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		9/9/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		9/9/2020	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Lisa Marlin		8/20/2020		
WRITTEN/SUBMITTED BY:		DATE:		
Melinda G. Holmes/Robin R. Wilson		8/11/2020		