



REQUEST FOR CITY COUNCIL ACTION

MEETING DATE:

October 7, 2020

DEPARTMENT:

Engineering

DIVISION:

Design and Construction Management

- ☒ Motion
- ☐ Resolution
- ☐ Ordinance - Introduction
- ☐ Ordinance - Adoption
- ☐ Public Hearing

TITLE:

Change Order: Thomas F. Allt Utilities Complex

SUMMARY RECOMMENDATION:

Authorize the City Administrator to execute a change order to the approved Design Services Contract with Nicklaus Engineering Inc, in the amount not to exceed \$172,485.00 for architectural services for the Thomas F. Allt Utilities Complex. (Engineering) (Jeffrey A. Kramer)

REPORT:

City Council authorized a contract pursuant to RFQ #2017-20000225 for professional architectural services with Nicklaus Engineering Inc. for the Utilities Administration Complex and Maintenance Yard located at 200 W. 13th Street (Thomas F. Allt Utility Complex) on September 6, 2017. The scope of work included preliminary design (Phase I), building and site final design (Phase II), and bidding support services (Phase III). The negotiated fee did not include construction phase services.

During the final design for the project, unexpected factors were identified requiring modifications to the original scope of work. These included such tasks as additional survey, incorporation of value engineering ideas for cost savings such as reduced ceiling height and smaller floorplan, and other associated site modifications. Additional cost impacts have occurred due to final bid package modifications and the addition of proposed construction phase (post-design) services.

Staff has reviewed the proposed change orders to ensure that the scope, schedule and cost represent the best value for completing the scope of work for the Thomas F. Allt Utility Complex, and recommends approval. The following table summarizes the total cost impact to this contract:

Description	Scope of Work	Amount
Original Contract	Phase I - Preliminary Design	\$102,563
	Phase II – Final Building & Civil Site Design	\$264,535
	Phase III - Bidding Services	<u>\$17,540</u>
	Total original contract amount	\$384,638
Change Order #1	Survey and recordation of a new Lot Tie Map (combine 5 existing parcels and a portion of an existing alley into one new parcel).	\$14,505
Change Order #2	VE modifications and revisions to design package in order to reduce construction costs.	\$36,395
Change Order #3	Modifications to final construction documents to accommodate delivery method change.	\$41,745
Change Order #4	Post Design Services	\$79,840
New Total Contract Amount		\$557,123

FISCAL REQUIREMENTS	CITY FUNDS:	\$172,485.00	BUDGETED:	\$172,485.00
	STATE FUNDS:	\$0.00	AVAILABLE TO TRANSFER:	\$0.00
	FEDERAL FUNDS:	\$0.00	IN CONTINGENCY:	\$0.00
	OTHER SOURCES:	\$0.00	FUNDING FOR THIS ITEM IS FOUND IN THE FOLLOWING ACCOUNT / FUND / CIP: 421-97-77.8120 CIP# 0158-Water 431-97-77.8120 CIP# 0158-Water	
		\$0.00		
		\$0.00		
TOTAL:	\$172,485.00			
FISCAL IMPACT STATEMENT:				
ADDITIONAL INFORMATION	SUPPORTING INFORMATION NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT IS ON FILE IN THE OFFICE OF THE CITY CLERK:			
	1. 2. 3. 4. 5.			
ADDITIONAL INFORMATION	IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?			
	<input checked="" type="radio"/> Department <input type="radio"/> City Clerk's Office <input type="checkbox"/> Document to be recorded <input type="checkbox"/> Document to be codified			
SIGNATURES	CITY ADMINISTRATOR:		DATE:	
	Philip A. Rodriguez		9/30/2020	
	REVIEWED BY CITY ATTORNEY:		DATE:	
	Richard W. Files		9/28/2020	
	RECOMMENDED BY (DEPT/DIV HEAD):		DATE:	
Jeffrey A. Kramer		9/15/2020		
WRITTEN/SUBMITTED BY:		DATE:		
Xanthi Panos		9/15/2020		