



City of Yuma

Legislation Text

File #: MC 2024-080, Version: 1

	STRATEGIC OUTCOMES	ACTION
DEPARTMENT: Finance	<input type="checkbox"/> Safe & Prosperous <input type="checkbox"/> Active & Appealing <input type="checkbox"/> Respected & Responsible	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance - Introduction
DIVISION: Procurement	<input checked="" type="checkbox"/> Connected & Engaged <input type="checkbox"/> Unique & Creative	<input type="checkbox"/> Ordinance - Adoption <input type="checkbox"/> Public Hearing

TITLE:

Cooperative Purchase Agreement: Purchase of Laptops and Monitors

SUMMARY RECOMMENDATION:

Authorize the purchase of laptops, monitors, and docks utilizing a Cooperative Purchase Agreement with Dell Technologies in the estimated amount of \$475,000.00. (IT-CPA-25-003) (Isaiah Kirk/Robin R. Wilson)

STRATEGIC OUTCOME:

The cyclical technology replacement strategy of purchasing laptops, monitors, and docks aligns with the City Council's strategic outcome of Connected and Engaged by enabling City employees to become mobile quickly and securely, with minimal disruption to City services. This strategy ensures that the City's workforce is equipped with the latest technology, enhancing ability to engage with the community, respond promptly to needs, and maintain active communication. The replacement strategy ensures that City operations remain efficient and reliable through the use of up-to-date and dependable technology.

REPORT:

The Information Technology (IT) Department maintains roughly 900 computers throughout the City, with a small percentage currently being laptops. The recent pandemic and global instability highlighted the necessity for City employees to be mobile at any time. The IT department is continuing to transition the majority of the City's end-user devices to a standardized laptop setup during normal refresh cycle replacements. Laptops enable the City to deploy capabilities across different locations without needing to relocate large amounts of IT equipment or maintain underutilized equipment at various sites.

To support this transition, the City has implemented a cyclical technology replacement program, aiming to replace 25% of end-user computer equipment annually (approximately 200 computers with laptops and 300 monitors). This approach ensures that the inventory remains current and functional, with an average equipment age of four years for computers and six years for monitors. By refreshing the City's technology, the City enhances employee mobility and operational efficiency, improving the ability to engage and serve the community effectively.

Each purchase includes configuration and warranty support. Viable refreshed computers will be repurposed as kiosk or shared computer replacements, while the remaining equipment will be donated or surplus. This strategy not only modernizes our technology but also aligns with the City's goal of maintaining an efficient, connected, and engaged City workforce.

FISCAL REQUIREMENTS:

CITY FUNDS:	\$ 475,000.00	BUDGETED:	475,000.00
STATE FUNDS:	\$ 0.00	AVAILABLE TO TRANSFER:	\$ 0.00
FEDERAL FUNDS:	\$ 0.00	IN CONTINGENCY:	\$ 0.00
OTHER SOURCES:	\$ 0.00	FUNDING: ACCOUNT/FUND #/CIP	
TOTAL \$475,000.00			
General Fund			
To total; right click number & choose "Update Field"			

FISCAL IMPACT STATEMENT:

To continue this multi-year replacement project sufficient budget authority is programmed in the City Council approved FY 2025 Budget and financial forecast.

ADDITIONAL INFORMATION:

SUPPORTING DOCUMENTS NOT ATTACHED TO THE CITY COUNCIL ACTION FORM THAT ARE ON FILE IN THE OFFICE OF THE CITY CLERK:

None

IF CITY COUNCIL ACTION INCLUDES A CONTRACT, LEASE OR AGREEMENT, WHO WILL BE RESPONSIBLE FOR ROUTING THE DOCUMENT FOR SIGNATURE AFTER CITY COUNCIL APPROVAL?

- Department
- City Clerk's Office
- Document to be recorded
- Document to be codified

Acting City Administrator: John D. Simonton	Date: 6/18/2024
Reviewed by City Attorney: Richard W. Files	Date: 6/17/2024