

**BROWNFIELDS ASSESSMENT
COALITION**

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE FOLLOWING PARTIES:**

Yuma County, City of Yuma, City of San Luis, Yuma Crossing National Heritage Area, and Yuma Multiversity
Campus Corporation DBA Elevate Southwest (collectively, “Assessment Coalition” and individually,
“Assessment Coalition Member”)

This Memorandum of Understanding documents the roles and responsibilities of the undersigned parties to the Assessment Coalition with regard to the Environmental Protection Agency (“EPA”) FY2025 Brownfield Coalition Assessment Grant Application and project implementation, if the grant is awarded.

1. Yuma County is applying as the lead entity, on behalf of the Assessment Coalition, in an EPA Brownfield Coalition Assessment grant in the amount of \$1,200,000 for the FY2025 application cycle. The grant period, if awarded will be October 1, 2025 through September 30, 2029. Yuma County will be responsible to the EPA for management of the Cooperative Agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all Members of the Assessment Coalition are in compliance with the terms and conditions. The Assessment Coalition Members agree to cooperate with Yuma County to ensure such compliance.
2. It is the responsibility of the Yuma County to provide timely information to the other Assessment Coalition Members regarding the management of the Cooperative Agreement and any changes that may be made to the Cooperative Agreement over the period of performance.
3. The Assessment Coalition Members are Yuma County (lead), City of Yuma, City of San Luis, Yuma Crossing National Heritage Area, and Yuma Multiversity Campus Corporation DBA Elevate Southwest. The contact information is as follows:

Yuma County:

Project Manager: Alejandro Figueroa – Economic Development & Intergovernmental Affairs Administrative Director

Address: 198 S. Main Street, Yuma Arizona 85364

Phone Number: 928-373-1093

Email Address: alejandro.figueroa@yumacountyaz.gov

City of Yuma:

Project Manager: John “Jay” Simonton, City Administrator

Address: 1 City Plaza, Yuma, Arizona 85364

Phone Number: 928-373-5018

Email Address: john.simonton@yumaaz.gov

City of San Luis:

Project Manager: Jenny Torres – Acting City Manager

Address: 1090 East Union Street, San Luis, AZ 85349

Phone Number: 928-341-8520

Email Address: jtorres@sanluisaz.gov

Yuma Crossing National Heritage Area

Project Manager: Cathy Douglas – Executive Director

Address: 180 W. 1st, Suite E; Yuma, Arizona 85364

**BROWNFIELDS ASSESSMENT
COALITION**
MEMORANDUM OF UNDERSTANDING
BETWEEN THE FOLLOWING PARTIES:

Phone Number: 928-373-5198

Email Address: cathy.douglas@yumaaz.gov

and

Yuma Multiversity Campus Corporation DBA Elevate Southwest

Project Manager: Jerry Cabrera – President/CEO

Address: 290 S. 1st Avenue, Suite C, Yuma, Arizona 85364

Phone Number: 928-247-9948

Email Address: jerry@elevatesouthwest.org

4. Activities funded through the Cooperative Agreement may include inventory preparation, site selection criteria development, assessments, planning (including cleanup planning) relating to brownfield sites, market studies, outreach materials and implementation, and other eligible activities. Yuma County may retain consultants and contractors pursuant to 2 CFR 200.317-327 to undertake various activities funded through the Cooperative Agreement and may award subgrants to the other Assessment Coalition Members pursuant to 2 CFR 200.330 for assessment projects in their geographic areas pursuant to written subrecipient agreement. Subgrantees are accountable to Yuma County for proper expenditure of funds.
5. Elevate Southwest will procure a consultant to assist in preparing the grant application. The fee for this consultant will be shared equally between the Assessment Coalition Members. Elevate Southwest will ensure its procurement process for such consultant will comply with all applicable laws and regulations. Further, Elevate Southwest will collaborate with Assessment Coalition Members throughout the grant proposal development phase to ensure alignment with requirements and successful proposal submission.
6. Yuma County will procure the consultants in compliance with 2 CFR 200.317-327 requirements. Yuma County will issue the Request for Proposals or Request for Qualifications and will be the entity responsible for receipt of the submitted proposals and qualifications and selection and award of contracts. Yuma County may consult with the other Assessment Coalition Members in making selections of consultants and contractors and negotiating the terms of agreements.
7. Yuma County will initially cover any approved project expenses and invoices through its General Fund. These expenses will be subject to federal funding requirements, including cost principles, uniform administrative requirements, and audit requirements as stipulated by OMB under 2 CFR Part 200. Upon payment of such expenses, Yuma County will submit reimbursement requests to EPA, providing all necessary documentation to demonstrate compliance with federal regulations. All partners shall ensure expenses are eligible for reimbursement under the designated federal funding guidelines and shall cooperate in providing supporting documentation required to facilitate prompt reimbursement.
8. Yuma County, in consultation with the Assessment Coalition Members, will work to develop a site selection process based on agreed upon factors and will ensure that a minimum of five sites meet the requirements set forth in the Comprehensive Environmental Response, Compensation, and Liability Act (“CERCLA”) § 104(k) are assessed over the life of the Cooperative Agreement. Selected sites will be submitted to the EPA for prior approval to ensure eligibility.

**BROWNFIELDS ASSESSMENT
COALITION**
MEMORANDUM OF UNDERSTANDING
BETWEEN THE FOLLOWING PARTIES:

9. Upon designation of the specific sites, it will be the responsibility of Yuma County to work with the Assessment Coalition Member in whose geographic area the site is located to finalize the scope of work for the consultants or contractors. It will be the responsibility of this Assessment Coalition Member to obtain all required permits, easements, and/or access agreements as may be necessary to undertake assessments at the selected site. If this Assessment Coalition Member does not have the capacity to perform these activities, Yuma County may assist in securing necessary site access agreements and permits. Yuma County shall not be responsible for any permitting fees from any Assessment Coalition Member jurisdiction for this purpose.

10. Yuma County is responsible for ensuring that other activities negotiated in the workplan, such as community outreach and involvement, are implemented in accordance with a schedule agreed upon by Yuma County and the Assessment Coalition Member in whose geographic area the site to be assessed is located.

Agreed:

<p>Yuma County Lead Assessment Coalition Member</p> <p>_____</p> <p>Martin Porchas, Chairman Nov 7, 2024 Date</p>	<p>City of Yuma Assessment Coalition Member</p> <p>_____</p> <p>John "Jay" Simonton, City Administrator Nov 7, 2024 Date</p>
<p>Yuma Crossing National Heritage Area Assessment Coalition Member</p> <p>_____</p> <p>Cathy Douglas, Executive Director Nov 7, 2024 Date</p>	<p>Yuma Multiversity Campus Corporation DBA Elevate Southwest Assessment Coalition Member</p> <p>_____</p> <p>Jerry Cabrera, President/CEO Nov 7, 2024 Date</p>
<p>City of San Luis Assessment Coalition Member</p> <p>_____</p> <p>Jenny Torres, Acting City Manager Nov 7, 2024 Date</p>	

ATTEST:

Yuma County

Signature:  (Nov 7, 2024 09:46 MST)

Email: martin.porchas@yumacountyaz.gov